
Your trusted Remote Staffing Partner



We hire and manage Remote Employees according to your job description.

2024'



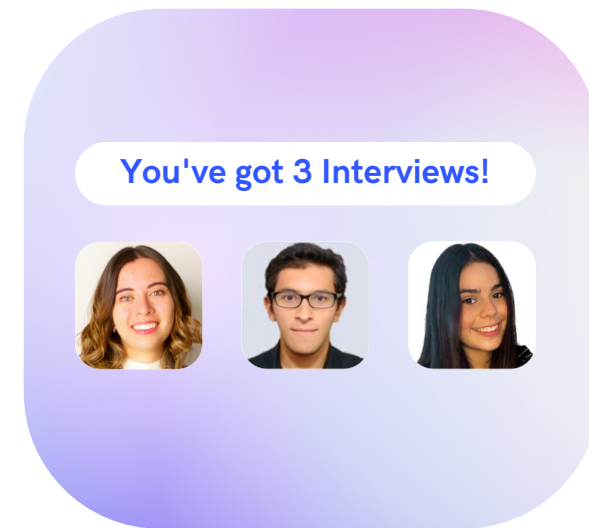


How to hire a remote Team



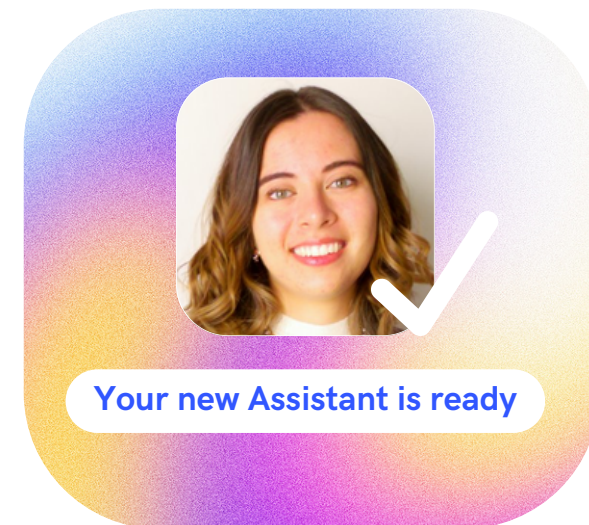
1. Tell us what are you looking for

Fill out your job description and recruitment agreement in 2 minutes.



2. Get expertly matched with talent

Our algorithm pairs our talent's unique skills with your business needs.



3. Interview and hire your Assistant

Start working with your Assistant today!



Anatomy of a Remote Employee

- ✓ Colombia-Based, College-Educated, and fully bilingual.
- ✓ Seek to suit your communication needs.
- ✓ Always on time, very organized and proactive.



ADMIN

Executive Assistant

Administrative Asst.

Back Office Assistant

Account Coordinator



DATA

Data Entry

Data Specialist

Tailored



MARKETING

Marketing Specialist

Community Manager

Digital Marketer

Tailored



CUSTOMER SERVICE

Customer Service Rep

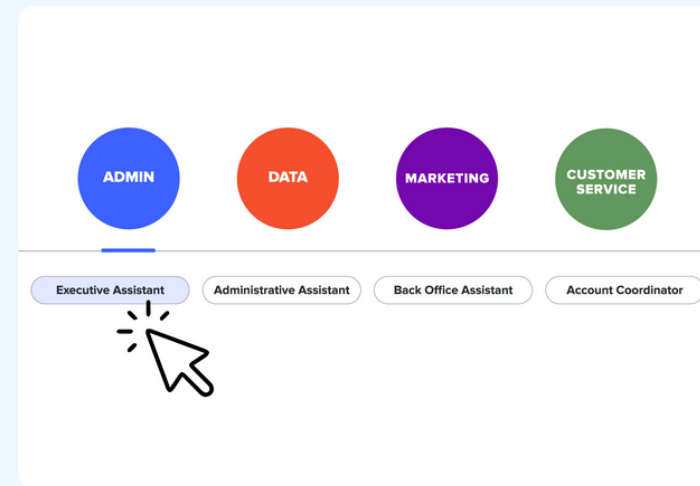
QA Analyst

Team Leader

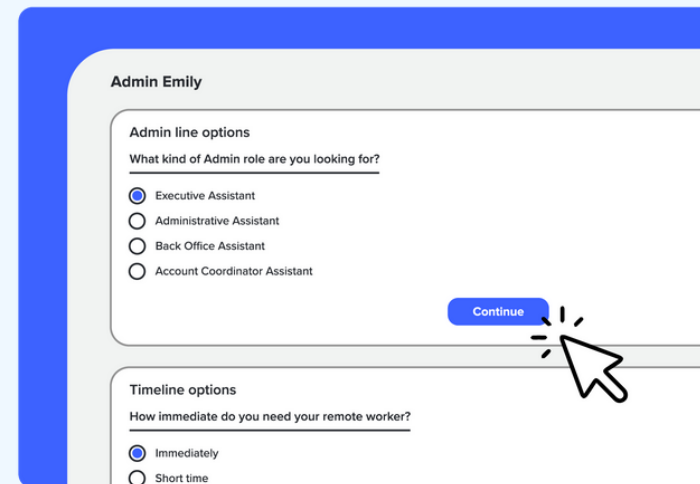
Supervisor



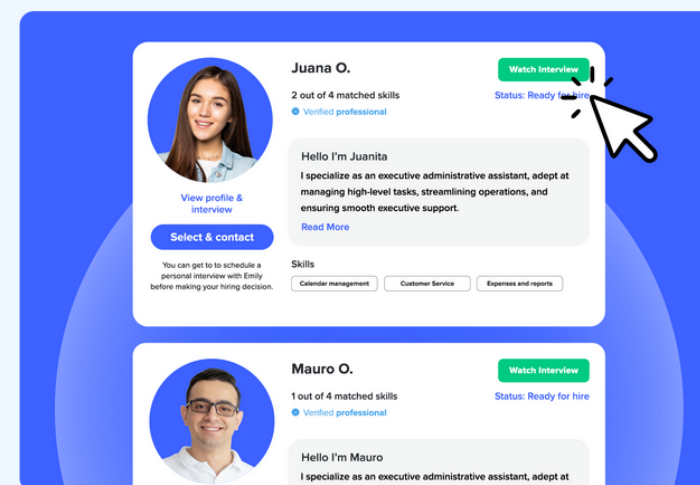
How our Talent Finder works



1. Select the business line and branch you are looking for



2. Answer 3 questions to customize your talent pool



3. Review and select your ideal candidate



Simple And Transparent Pricing

Entry Data Emily

Professionals looking to outsource entry level Data tasks.

It comes with full access to ClickUp™ and a personal Key Account Manager.

Your Virtual Emily will:

- ✓ Conduct data entry tasks.
- ✓ Organize your morning and afternoon schedule.
- ✓ Be available for on-demand assistance 4 hours a day, 5 days a week.

Full Time Emily

Professionals looking to outsource any expertise level.

It comes with full access to ClickUp™ and a personal Key Account Manager.

Your Virtual Emily will:

- ✓ Perform specific tasks according to the expertise.
- ✓ Organize your full-time monthly schedule.
- ✓ Be available for on-demand assistance 8 hours a day.

All pricing Tailored to your needs

Enterprise Teams

Professionals seeking to outsource multiple assistants.

It comes with full access to ClickUp™ and a personal Key Account Manager.

Your Virtual Emily will:

- ✓ Perform specific tasks according to the expertise.
- ✓ Organize tailored roles and schedules to fit your needs.
- ✓ Be available for on-demand assistance 8 hours a day.



Our Clients save up to **70% off** personnel costs

Cut your labor costs by a third compared to in-house hiring.

A regular In House employee costs

\$60,000

USD Yearly

\$5,000

USD Monthly

A **Virtual Emily** will cost you

\$27,600

USD Yearly

\$2,300

USD Monthly

Based on the average full salary of Glassdoor, it does not include taxes, benefits, or tools.

You save **BIG** with Virtual Emily

Zero recruiting costs

Zero healthcare expenses

Zero payroll taxes

because **we cover it all.**





Your all-in-one staffing solution

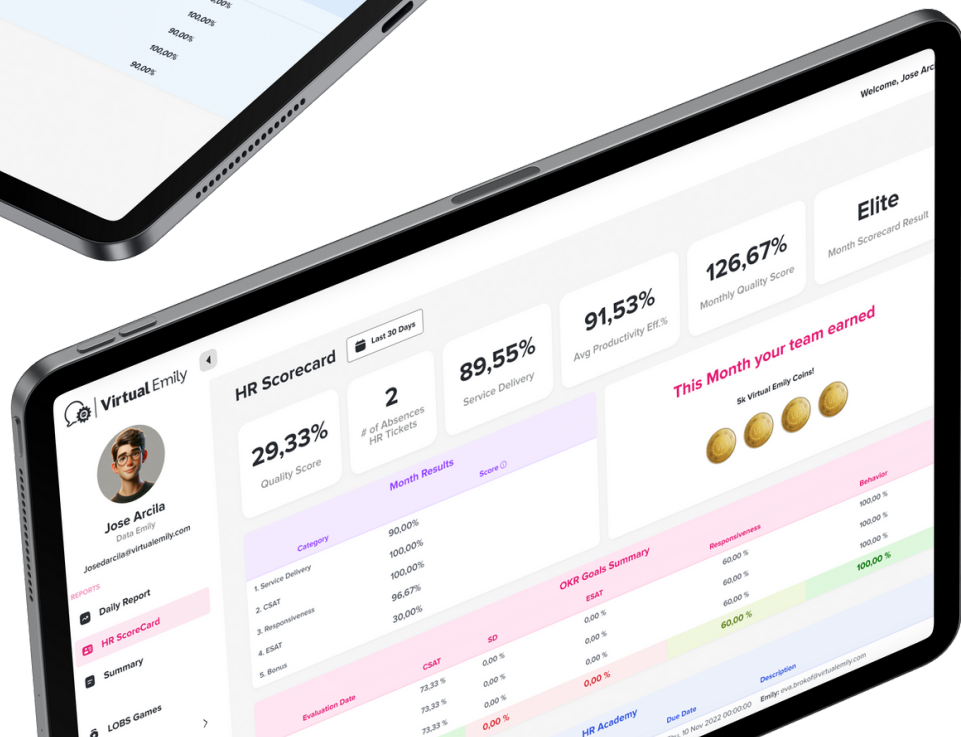


I will take the lead in training and onboarding your remote employee, while also providing ongoing support to ensure you have the optimal experience in hiring remote talent.

Karen | Key Account Manager

We take care of everything

-  IT Management
-  Click Up & KPI Reports
-  Key Account management
-  OPS Coordination



All about tracking

Our comprehensive process mapping enables you to access various dashboards for tracking tasks, monitoring performance, and overseeing the training progress of your remote employee, referred to as Emily.

Daily Reports

Have all the visibility of your remote employees' efficiency by tracking their tasks, projects, and availability.

Scorecard

Your customer feedback is the key to measuring your Virtual Emily's performance.

HR Reports

Track your Virtual Emily's personal PTO and training courses with the help of this report.

Emily Academy Olympics

Meet our Emily Extramiled Race: a Program that rewards our employees for their high performance.



We Empower your workforce



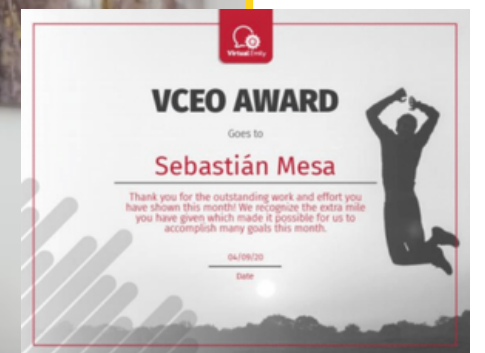
Specialized skill onboarding & training

- ✓ Access to continuous education
- ✓ Comprehensive benefits and equipment package

Virtual Emily careers



Streamlined training program



**Thank you for
your time.**

Let's Go Virtual!



Mail

info@virtualemily.com

Follow us on Instagram

[@virtualemilystaffing](https://www.instagram.com/virtualemilystaffing)